

**Little Thompson Watershed Restoration Coalition (LTWRC) Application
Watershed Coalition Staff**

9. Describe the mission, vision, and organization structure of your watershed coalition (approximately 500 words or 3,300 characters).

Vision

A resilient and enduring river that creates an ecologically healthy watershed.

Mission

To restore and maintain the resiliency, ecological integrity and agricultural heritage of the Little Thompson River watershed.

Organizational Structure

The Little Thompson Watershed Restoration Coalition (LTWRC) is a collaborative non-profit organization, not a legal entity. The organizational structure of the LTWRC is detailed in their Governance and Operating Protocols adopted January 19, 2015. These are summarized as follows.

The Steering Committee is the primary authority for all LTWRC strategies and activities. There are three leadership positions on the LTWRC Steering Committee elected annually:

- Chairperson
- Vice-Chairperson
- Treasurer

The Steering Committee is made up of landowners that represent the significant river reaches in the watershed plus stakeholders from government and private agencies that have interests in the watershed. All LTWRC meetings are open to the public for those that wish to observe. The current members and alternates on the Steering Committee as of January 1, 2015 are:

River Reach Membership:

- Big Elk Meadows – To Be Named
- Pinewood Springs – Steve Fitzgerald
- Blue Mountain – Deirdre Daly or Denise Cote’ or Dawn Hagan
- Dakota Ridge – Bryan Roberts
- Boulder County – Terry Parrish
- Berthoud Larimer – Julie Step or Brad Clark
- Berthoud Weld – Kevin McCarty
- Johnstown/Milliken – Ron Black

County Seats:

- Boulder County – Denise Grimm or designee

- Larimer County – Suzanne Bassinger or designee
- Weld County – Julie Cozad or designee
- Agricultural Seat: Larry Lemp
- Community Seat: Larry Glover
- Environment and Recreation: To Be Named (USFS or other)
- Fiscal agent(s): CoCo Inc. or designee

The number of members, currently fifteen (15), on the Steering Committee may be changed only by consensus of the Steering Committee. New members to the Steering Committee must be approved by consensus of the Steering Committee. New members will sign a document indicating agreement with the mission, vision, goals and governance rules of the LTWRC. Members of the Steering Committee may be removed from the Steering Committee only by consensus of all Steering Committee members other than the member subject to removal. There are no fixed terms of service on the Steering Committee.

The Fiscal Subcommittee is responsible for ensuring the compliance of the Fiscal Agent to all regulatory and contract requirements. The Fiscal Subcommittee will work with the Watershed Coordinator to develop the annual budget. The Fiscal Subcommittee will ensure that all Fiscal Agents present quarterly financial reports to the Steering Committee.

Consensus decision-making is used to arrive at decisions in all committees. A quorum consists of 11 (eleven) of the 13 (thirteen) named Steering Committee members or their designates and 9 (nine) must agree for a final decision. If a final decision on a proposal can't be reached after three iterations of the process, the proposal will be noted as unresolved and no further action will be taken.

When deemed necessary to avoid issues with potential conflict of interest or unresolved arguments, the Steering Committee may choose determinations made by objective third parties or scientific/financial mechanisms or process. Wherever possible, the priorities set forth in the Master Plan will form the basis for project priority decisions.

10. Please describe the staff position for which you are requesting funding, including job title, description of duties (be specific), requirements, and whether the position is new or existing. (6,600 character limit)

The LTWRC is requesting funding for two positions: a Watershed Coordinator and a Program Assistant. These are new positions. Please note that although these job descriptions require fundraising, all fundraising and grant writing will be funded separately from CDBG-DR monies.

Watershed Coordinator Primary Duties:

- **Project Management [40%]:** Using the Master Plan as a guidepost, identify, implement and evaluate priority programs and projects in an efficient and compliant manner ensuring collaboration and leverage with all stakeholders.
- **Community Outreach and Education [25%]:** Communicate strategies, projects and news about the watershed to all landowners and stakeholders using the appropriate media for each target audience. Represent the LTWRC at existing community events and seek to leverage resources and impact via partnerships with other existing entities. Prepare outreach materials, press releases, PowerPoint presentations and displays; keep website updated. Respond to stakeholder concerns.
- **Staff Management, Fundraising and Organizational Sustainability [25%]:** Effectively supervise and support other LTWRC employees in all administrative, fundraising and program management activities to ensure employee satisfaction, regulatory compliance, programmatic success and organizational excellence and financial stability. Develop and implement a strategic fundraising plan, including sponsorships and grant applications.
- **Coordinate Steering Committee Activities [10%]:** Provide leadership and facilitate the implementation of decisions and strategies agreed upon by the LTWRC Steering Committee to directly support the overall objectives described in the Master Plan. Assist in preparing meeting agendas and coordinating priorities and deadlines.

Required Qualifications

- Bachelors Degree or Masters Degree in Watershed science, planning or related resource management field plus 5 years professional experience, or equivalent combination of education and experience.
- Excellent skills in interpersonal relationships, organizational effectiveness, community outreach, consensus building and program management.
- Excellent writing, presentation and publication relation skills.
- Strong skills in fundraising, as well as procuring and managing grants from private, corporate and government sources.
- Good working knowledge of watershed issues and regulatory compliance for watershed projects.
- Ability to work independently, establish work priorities and manage time effectively.
- Proficiency in the use of MS Word and Excel, ability to learn new computer applications, with preference given to candidates who have an understanding of geographic information systems (GIS) and their use in watershed planning, and website development and maintenance.
- Valid driver's license and reliable, insured personal transportation. Ability to occasionally attend multi-day conferences, and the Steering Committee

meetings, which are typically held in the evenings, and landowner meetings which are typically held on weekends and/or evenings.

- Physical ability to hike sometimes remote, strenuous conditions and lift up to 50 pounds.
- Must be able to pass a Background Security Check.
- Nonprofit management experience a plus.

Program Assistant

The program assistant will be hired by the Watershed Coordinator, and a temporary LTWRC Hiring Subcommittee, who will have input regarding that individual's required duties and qualifications.

Primary Duties

- **Programmatic Assistance [25%]:** Provide assistance to the Watershed Coordinator in the planning and implementation of all programmatic objectives for the LTWRC, as directed.
- **Internal Communications [15%]:** Provide assistance with Coalition meeting scheduling, minutes, Steering Committee and subcommittee information packets, meeting logistics and other duties as necessary.
- **External Communications [25%]:** Provide assistance with phone and email inquiries, web site management, press releases, Coalition members updates, fundraising campaigns, and all other external communication and outreach activities of the organization.
- **Office Management [15%]:** Responsible for the efficient management of the office, including equipment maintenance, office supplies, services, and utilities.
- **Volunteer Coordination [10%]:** Provide coordination, management and organization of Coalition volunteers and volunteer projects.
- **Administration and accounting [10%]:** Responsible for monthly billing, invoicing, and coordination of accounting procedures with the Fiscal Agent. Assist in the tracking of project expenses and revenues, as appropriate. Maintain office database.

Required Qualifications

- Bachelor's Degree or 3 years professional experience, or equivalent combination of education and experience.
- Excellent skills in interpersonal relationships, office management, basic accounting, and communications.
- Ability to work independently, establish work priorities and manage time effectively.

- Proficiency in the use of MS Word and Excel, QuickBooks (or similar) and ability to learn new computer applications, with preference given to candidates who have an understanding of website development and maintenance.
- Valid driver's license and reliable, insured personal transportation. Ability to occasionally attend multi-day conferences.
- Must be able to pass a Background Security Check.
- Nonprofit experience a plus.
- Professional social media and/or website design experience a plus.

11. Please provide rationale for why this staff position is needed and how these positions will address unmet disaster-related watershed recovery needs. (9,000 character limit)

The Little Thompson River is a unique and beautiful river system flowing more than 50 miles from its headwaters in the Roosevelt National Forest to its confluence with the Big Thompson River. The Little Thompson River is a relatively small watershed and difficult to locate and access, as it is the only river in the Front Range that does not follow a major highway. As such, the Little Thompson River is relatively remote and well suited as a wildlife corridor. Tall canyon walls define the upper reaches of the river, while the lower reaches traverse a rich and diverse rural residential and agricultural community (see Map attached).

In September 2013, the Little Thompson River experienced a catastrophic flood event with peak flows of approximately 15,000 cubic feet per second (cfs) as measured at Pinewood Springs—some three times the projected 100-year flood event for this section of river. High flows combined with the extended duration of the flood resulted in significant changes in the river corridor, along with substantial infrastructure and private property damage. In various locations, the river migrated horizontally, experienced significant deposition, cut new overbank channels, rerouted itself through old gravel pits, left portions of pre-flood channel dry, lost much of its previous ecological function, and migrated or scoured to the point of destroying numerous irrigation diversions, roads, embankments, bridges, and other infrastructure.

Although there have been other floods on the Little Thompson River, none have been as destructive as the September 2013 event. According to the Little Thompson Watershed Restoration Master Plan (2014), thirty homes were totally lost or rendered uninhabitable; five dams failed; 28 bridges were damaged or destroyed, isolating several communities for extended time periods (and requiring air evacuation); and there was a significant loss of agricultural land and livestock. The flood destroyed almost the entire riparian corridor, through surges of scour, deposition, or both. The upper reaches experienced almost a total loss of trees, many of which were large, well-established fir trees. The lower reaches experienced deposition of debris and sediment to such an extent that much of the riparian vegetation was buried beyond recovery.

Although other rivers on the Front Range of Colorado also experienced catastrophic flooding from the September 2013 event, the Little Thompson River had some of the highest flows per square mile (unit discharge) of any other watershed (Table 1).

Table 1. Comparison of 2013 Peak Flood Flows in Colorado Front Range Rivers

River	Location	Drainage Area	2013 estimated peak Discharge	2013 estimated unit Peak discharge
Little Thompson	Blue Mtn (X-Bar 7)	87 sq mi	15,730 cfs	180 cfs/sq mi
Big Thompson	Drake Gage	314 sq mi	15,300 cfs	49 cfs/sq mi
St Vrain	Lyons	218 sq mi	23,000 cfs	106 cfs/sq mi

Source: Little Thompson Watershed Restoration Master Plan (2014)

Since that time, the volunteers of the LTWRC, and a select team of private consultants, have spent long hours to help develop a Little Thompson Watershed Restoration Master Plan (2014). The Master Plan begins the process of quantifying the probable costs of the multiple urgent river restoration projects needed in the watershed.

To date, the coalition has operating effectively on an all-volunteer basis, with the addition of independent consultants to develop the Master Plan. However, given the scope of the restoration and hazard mitigation needed, going forward, the hiring of a Watershed Coordinator is essential to planning and implementing the proposed priority projects, and advancing the mission of the Coalition.

Most of the work completed along the Little Thompson River corridor up to this point has been temporary in nature in order to provide access and short-term stability while long-term solutions can be planned and implemented. What these entities completed in a short time frame is commendable. However, the regrading and stabilization of banks completed to date, for example, will likely not survive another similar, or even smaller, flood event. This further emphasizes the need for full-time employees to actively manage the extensive proposed scope of disaster recovery work needed for this watershed.

12. How will these positions contribute to the resiliency and sustainability of the watershed? How will you measure success for these positions (propose some metrics)? (Approximately 500 word/3,300 character limit)

Contributing to Resiliency and Sustainability

In the face of future flood-related disasters, the resiliency and sustainability of the Little Thompson watershed will largely be determined by its ability to plan, implement and

maintain strategic flood recovery, watershed health, and hazard mitigation programs and projects. Concentrated time and effort is required to make these goals a reality. Volunteer burnout and overload is a real concern. Hiring a Watershed Coordinator and Program Assistant is essential to the effective and responsible application of federal disaster recovery funds, as well as any State or local funding.

Measures of Success

Staff will be in charge of implementing the goals of the Master Plan, as well as maintaining a functional coalition that has the ability to survive after CDBG-DR funding is expended. Metrics of success for these positions are envisioned as follows:

Watershed Coordinator

Project Management

- Number and extent of priority projects executed or under execution
- Ability to stay within budget and deadlines

Community Outreach and Education

- Evidence of active engagement with stakeholders and the local community via press releases, newsletters, presentations and similar
- Execution of Outreach and Education Plan, as defined in the annual Scope of Work (SOW).

Staff Management, Fundraising and Organizational Sustainability

- Ongoing success and viability of the coalition, past the duration of CDBG-DR funding
- Maintenance and compliance with annual organizational budgets
- Functional, efficient and cooperative relationships with the Fiscal Agent
- Number and extent of questions/issues from DOLA audits
- Development and implementation of a strategic Fundraising Plan
- Number and dollar value of successful grant applications

Coordinate Steering Committee Activities

- Regular meetings of the LTWRC Steering Committee with adequate meeting minutes, defined agendas, and communications
- Steering Committee and landowner satisfaction with the LTWRC as determined by survey

Program Assistant

Programmatic Assistance

- Successful support of Watershed Coordinator in the execution of priority projects and programs

Internal Communications

- Timely and clear communication of meeting agendas, encouraging participation, providing follow-up, and coordinating priorities and deadlines

External Communications

- Successful assistance in implementation of an outreach and media plan
- Accurate tracking and recruitment of all interested stakeholders
- Maintenance of updated, functional contact database.

Office Management

- Establishment of functional office environment
- Development and maintenance of reasonable office procedures, services, and equipment

Volunteer Coordination

- Increase or maintain volunteer participation
- Development of incentives for volunteer participation
- Development of volunteer participation strategies and programs

Administration and accounting

- Timely and accurate monthly billing, invoice management
- Coordination of accounting procedures with Fiscal Agent
- Compliance with all reporting and audit requirements

#13 Demonstrate commitment, involvement, and support for the positions from watershed stakeholders. Identify what coalition stakeholders will contribute (e.g., funds, in-kind donations, services, subject matter expertise, etc). How will general operating, equipment and administration expenses be handled? (3,300 character limit)

Letters of Support

The following letters of support are attached to this application:

- Northern Water
- Boulder County
- Larimer County
- US Forest Service

Stakeholder Contributions

In-kind contributions in the form of volunteer time, as well as assistance from staff of State and local agencies is a significant part of the work of the LTWRC. Already, hundreds of hours have been donated from various Coalition members to attend

regular meetings, review the Master Plan, assess damages, write grants, and similar endeavors. Going forward, some 10-15 hours/month/person of volunteer time from the members of the BTRRC Steering Committee is anticipated.

The Big Thompson Conservation District (BTCD) has been generous in donating its time and services to the LTWRC, and the Big Thompson River Restoration Coalition. The current volunteer staffing level for these two coalitions is some 1.5 employees from the Big Thompson Conservation District, including 50 percent of the time of the BTCD Board President. However, those levels are unsustainable in the long-term. Paid staff is urgently required to get the necessary work accomplished.

Other stakeholder contributions are envisioned, although not confirmed at this time. This may include the donation of equipment such as computers, office furniture, or similar services. The LTRWC also will access technical support services currently offered by the Colorado Water Conservation Board, and available to watershed coalitions dealing with disaster recovery. These services are offered via a team of consultants, who are able to provide *pro bono* consulting on engineering review, capacity building, meeting facilitation, resilient river design, grant writing, and revegetation plans, among other issues.

Operating, Equipment and Administrative Expenses

Funding for the operating and equipment expenses that the CDBG-DR grant will not cover (e.g., utilities, equipment purchases) will be provided by project stakeholders and sponsors, to be determined.

Funds to pay for the fiscal agent and their fiscal management services (estimated at \$26,732) will be solicited from the CWCB or similar sources. This will cover payroll, monthly accounting, audits and related financial administration.

At this time, funds to cover the portions of the Coordinator's and Assistant's salary and benefits that are required for grant writing and fundraising (estimated at \$19.352, including salary and benefits), will be solicited from the CWCB or similar sources.

14. Where will the positions reside? Describe the positions' oversight (who these positions report to, and how the staff will inform and receive feedback from the coalition members). Approximately 500 word/3,300 character limit.

The Coordinator and the Program Assistant will be housed in rented office space, likely in the Loveland area. It is envisioned that the coalition staff for the LTWRC and the Big Thompson Watershed Restoration Coalition will have combined office space. Some economies of scale will be possible (e.g., equipment rental) if this is accomplished.

The Coordinator will report directly to the Steering Committee Chair, who will operate as a representative of the wishes and directives of the larger coalition. Staff will inform

and receive feedback from the entire LTWRC at their regularly scheduled meetings. A select group of Coalition members including the Chair and Vice Chair, will provide an employee review to the Coordinator annually.

The Program Assistant will report to the Coordinator. The Coordinator will provide an employee review to the Program Assistant annually.

The Fiscal Agent for this project will be Coalitions & Collaboratives, Inc (COCO INC). COCO INC is a new umbrella organization created by the Coalition for the Upper South Platte (CUSP), a nationally recognized nonprofit doing watershed, forest, and fire/flood emergency response work.

COCO INC will provide an umbrella organization that encourages and supports new, emerging, and existing coalition and collaborative groups by building on a sustainable model and platform of leadership, infrastructure and organizational capacity. COCO INC will provide this support for groups seeking to protect and restore natural resources and local communities through the cooperative efforts of stakeholders, with emphasis on best available science, community values, and economic sustainability.

CUSP's leadership staff (who bring decades of experience) will provide the management of COCO INC and provide management support for new and existing groups, such as the LTWRC. With COCO INC's support, the LTWRC will have immediate access to a variety of tools, such as online databases and GIS capacity, and will be able to use employee sharing to bring in expertise across the groups affiliated with COCO INC. Finally, COCO INC is under a group determination from the IRS, so organizations that come under its umbrella don't have to have their own 501(c)(3), but can be operated as an affiliate under our determination. Affiliates will also be able to be covered under a group insurance package, which includes policies for auto, D&O, worker's comp, crime, technology, volunteers, \$2 million general liability, \$5 million umbrella liability; and \$1 million environmental. For this project, COCO INC will work directly with the Steering Committee of the BTRRC to hire and manage a full-time watershed coordinator and assistant, who will be focused on implementing projects developed through the post-flood planning process, and COCO INC will provide oversight management of grants, agreements, contracts, payroll, and associated reporting.

15. How long do you expect it will take to hire these positions and for them to start work (grantees will be expected to hire immediately after receiving an executed contract from the State). Approximately 300 word/2,000 character limit.

Hiring for the Coordinator position will begin immediately after receiving an executed contract from the State, scheduled to occur in March 2015. The LTWRC will prepare in advance for the hiring process by preparing a complete job description, advertising plan, fiscal operating agreement, and other necessary information. It is hoped that the

Coordinator will start work in early May 2015, or sooner should funding be confirmed sooner, and we will be prepared for sooner.

Once hired, the Watershed Coordinator will be responsible for hiring the Program Assistant in coordination with a temporary Hiring subcommittee from the Coalition. It is hoped that the Program Assistant will start work in June 2015.

B. PROGRAM BUDGET & FINANCIAL INFORMATION

16. Project Budget & Funding Sources

Specify expenses for the proposed positions as well as in-kind services and/or funding contributions from coalition stakeholders or outside sources. Discuss whether funding from other sources is secured or pending. Please note: operating costs required to carry out staff work are eligible expenses under this program, and include travel, printing and meeting needs, etc.). Indirect administrative expenses such as payroll and utilities are not eligible expenses under this program. If office equipment is required (e.g., laptop for the coordinator), it should be provided by other sources or rented/leased rather than purchased under this program. For more information about eligible and ineligible costs, please contact DOLA DLG.

In-kind contributions in the form of volunteer time, as well as assistance from staff of State and local agencies are a significant part of the work of the LTWRC. Already, hundreds of hours have been donated from various Coalition members to attend regular meetings, review the Master Plan, assess damages, write grants, and similar endeavors. The Big Thompson Conservation District has been particularly generous in donating its time and services to this coalition.

The value of future in-kind services toward the hiring, supervision and support of the Watershed Coordinator and Program Assistant are not calculated here. However, they are substantial and include many hours from the Hiring Subcommittee, LTWRC Chair (as the Coordinator's Supervisor), and the Steering Committee as a whole.

PROPOSED BUDGET – 18 months

EXPENSE	1-Year	6 mo	Total (18 mo)	Project Funding			
				CDBG-DR Portion	Other Funds Requested of Committed		
					Amount	Source	Status
Salary:							
Watershed Coordinator (18 months total)	\$65,000	\$32,500	\$97,500	\$87,750	\$9,750	CWCB	TBD
Program Assistant (only 16 months total)	\$30,000	\$18,000	\$48,000	\$43,200	\$4,800	CWCB	TBD
subtotal	\$95,000	\$50,500	\$145,500	\$130,950	\$14,550	CWCB	TBD
Benefits (33% of salary)							
Watershed Coordinator	\$21,450	\$10,725	\$32,175	\$28,958	\$3,218	CWCB	TBD
Program Assistant	\$9,900	\$5,940	\$15,840	\$14,256	\$1,584	CWCB	TBD
subtotal	\$31,350	\$16,665	\$48,015	\$43,214	\$4,802	CWCB	TBD
Operating Costs:							
Equipment purchase: Computers, projectors, etc	\$4,000	\$250	\$4,250	\$-	\$4,250	TBD	TBD
Equipment rental: copiers, scanners, etc*	\$2,400	\$1,200	\$3,600	\$3,600	\$-		
Fundraising, grant writing and related	\$1,000	\$500	\$1,500	\$-	\$1,500	TBD	TBD
GIS support and mapping	\$10,000	\$5,000	\$15,000	\$15,000	\$-		
Insurance**, fees and registrations	\$1,800	\$900	\$2,700	\$2,700	\$-		
Office furnishings (rental)	\$3,600	\$1,800	\$5,400	\$5,400	\$-		
Office rent*	\$10,200	\$5,100	\$15,300	\$15,300	\$-		
Office supplies	\$3,500	\$1,750	\$5,250	\$5,250	\$-		
Printing and postage	\$2,000	\$1,000	\$3,000	\$3,000	\$-		
Steering committee support and reimbursement	\$1,250	\$500	\$1,750	\$1,750	\$-		
Travel (mileage, conferences, lodging)	\$5,500	\$2,750	\$8,250	\$8,250	\$-		

				Project Funding			
				CDBG-DR Portion	Other Funds Requested of Committed		
					Amount	Source	Status
EXPENSE	1-Year	6 mo	Total (18 mo)				
Utilities (phone, internet, electric, etc)*	\$4,200	\$2,100	\$6,300	\$-	\$6,300	TBD	TBD
Website hosting and development	\$500	\$250	\$750	\$750	\$-		
Other expenses	\$500	\$250	\$750	\$750			
subtotal	\$50,450	\$23,350	\$73,800	\$61,750	\$12,050	\$-	\$-
Fiscal Agent:							
Payroll, accounting, audits, invoicing (10%)	\$17,680	\$9,052	\$26,732	\$-	\$26,732	CWCB	TBD
subtotal	\$17,680	\$9,052	\$26,732	\$-	\$26,732	CWCB	TBD
TOTAL	\$194,480	\$99,567	\$294,047	\$235,914	\$58,133		

CWCB = Colorado Watershed Conservation Board

TBD = To be determined

* Assumes combined office space with the Big Thompson and Little Thompson Watershed Coalitions

** Insurance = General liability, Workmans Comp, and Directors and Officers

17. Please describe plans for how these staff positions will be sustained after this CDBG-DR funding is expended. Approximately 300 word/2,000 character limit.

It is the intention of the LTWRC to sustain these positions beyond the term of CDBG-DR funding. Flood recovery term is anticipated to potentially take decades. These positions will continue to be critical in advancing the work of the Coalition toward flood recovery and resiliency.

There are discussions underway regionally to create a non-profit 501(c)3 called the Thompson Watershed Restoration Coalition, that would help coordinate the activities of the five identified “fifth-level” sub-watersheds or “chapters” of the Big Thompson Watershed, specifically: the Estes Valley, North Fork, Buckhorn, Big Thompson, Little Thompson, and Plains reaches. This watershed non-profit could serve as a fiscal sponsor for local chapters, for example. It would also attempt to leverage, rather than duplicate, existing organizational efforts. In any case, it could be an important support to the LTWRC going forward.

Finding ways to sustain the LTWRC beyond the term limits of the CDBG-DR funding will be one of the most important duties of the Watershed Coordinator and other staff. This funding may come from private foundations, membership support, sponsorships, agency support, other grant sources, or more likely—a combination of all these.

18. If needed, provide additional information to demonstrate how the proposed project meets the watershed coalition staff project selection criteria outlined in the Program Guidelines. Include links to any plans, maps or other resources available online to reduce large file-size attachments. Approximately 300 word/2,000 character limit.

The hiring process will be well-documented to show how the position was made accessible to all individuals. The LTWRC will attempt to market the position(s) locally and outreach to low to moderate income individuals. The LTWRC will comply with cross-cutting federal regulations to accept and spend the CDBG-DR funds, as applicable (e.g., environmental review, preference for local hiring, fair housing laws, accessibility, procurement rules, etc.)

For more information see the LTWRC web site at: <http://www.ltwrc.org>

D. Attachments:

- A. Environmental Worksheet: [Note: check “Administrative and Management Activities” under the Exempt Exhibit IV-A Option]
- B. Letters of Support
 - Northern Water
 - Boulder County
 - Larimer County
 - US Forest Service
- C. MAP: Little Thompson River Watershed: Restoration Coalition Project Area